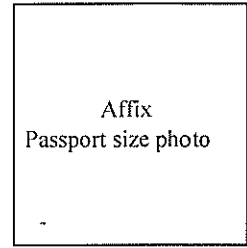


Application Form

For the post of Consultant.



- 1) Name of the Applicant :
(as per the certificate)
- 2) Gender(Male/Female) :
- 3) Father / Husband Name :
- 4) Aadhar Number :
- 5) Date of Birth/ Age :
- 6) Educational Qualification :
- 7) Desirable qualification (As eligibility para) :
- 8) Experience :

Name of the Organisation	Position Held	No.of Years

- 9) Community :
- 10) Nationality :
- 11) Religion :
- 12) Native Place :
- 13) Marital Status :
- 14) Address :
- 15) Email Id :
- 16) Contact Number :
- 17) Details of enclosures:
 - i) Educational Certificates.
 - ii) Community certificate
 - iii) Proof of address.
 - iv) Aadhar card.
 - v) Experience Certificate

Declaration: I hereby declare that all the information and facts stated in the application form are true, correct, and complete to the best of my knowledge and belief

Place:
Date:

Signature of the Candidate

National AYUSH Mission
State AYUSH Society - Tamil Nadu
Terms & Condition (T&C)

Recruitment for the Post of Consultant

The State Ayush Society – Tamil Nadu invites applications from eligible and qualified Candidates for engagement to the post of **Consultant** on a purely temporary and contractual basis under the National AYUSH Mission (NAM).

Name of the Organization	State AYUSH Society - Tamil Nadu
Location	Chennai, Tamil Nadu
Name of the Position	Consultant
Number of Positions	One (1)
Place of Posting	Chennai, Tamil Nadu
Reporting Authority	Director/Member Secretary, State Ayush Society - Tamil Nadu.
Administrative Control	The Member Secretary, State Ayush Society - Tamil Nadu.

1.Essential Qualification and Experience:

Minimum bachelor degree (BSMS/BNYS/BAMS/BUMS/BHMS) from recognized university with minimum 03 years working experience in Public Health Programmes of Government / PSUs or reputed private organization. Exposure in social sector schemes/Mission of Government at national, state and district level and knowledge of computers including MS Office, MS Word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having PG qualification in AYUSH stream and experience of working in Health sector including AYUSH.

2.Responsibilities:

Consultant (NAM) shall work as a technical support to PMU team. Main Responsibilities are:

- i. To provide technical inputs and support for planning, implementation, monitoring & outcome analysis of National AYUSH Mission including AYUSH Health & Wellness Centres as well as AYUSH Public Health Programs in the State.
- ii. To provide assistance / technical inputs in preparation of State Annual Action Plans (SAAP) as per NAM guidelines.
- iii. To assist & provide technical support in capturing data related to NAM, its analysis and usage in Policy planning, impact analysis etc.
- iv. To assist in conducting training /short duration orientation courses for manpower to enhance capacity.

- v. Assist in preparation of operational guidelines for Public health outreach activity through AYUSH School Health programme, AYUSH Gram, Behavior Change Communication programme or other IEC related activities.
- vi. To assist in updating AYUSH profile document.
- vii. Conducting field visits periodically in order to monitor and evaluate different activities approved & being implemented under NAM.
- viii. To coordinate and assist with 3rd party evaluation team/ central monitoring team etc. as and when required.
- ix. Assist in Data validation of the information to be uploaded on the National AYUSH Mission website with the support of HMIS Manager and other PMU Manpower.
- x. To have liaison with Central Programme management unit Manpower of NAM division for desired coordination and follow up.

Any other work assigned by authorities of the State Govt.

3. Remuneration

The selected candidate shall be paid a consolidated remuneration of **Rs.40,000/- (Rupees Forty Thousand only) per month.**

An annual enhancement may be considered based on satisfactory performance, availability of funds and approval of the competent authority.

No other allowances shall be admissible

4. Age Limit

The maximum age shall be **50 years** as on the date of notification.

5. Period of Contract

The engagement shall initially be for **eleven (11) months.**

The contract may be extended from time to time based on:

- satisfactory performance,
- continuation of the Scheme,
- administrative requirement, and
- availability of funds.

Extension shall not be claimed as a matter of right.

6. Selection Procedure

Selection shall be made through:

- Scrutiny of applications.
- Shortlisting of eligible candidates.
- Personal Interview.
- Practical Test/Skill Test, if considered necessary by the Selection Committee.

The decision of the Selection Committee shall be final and binding.

7. General Terms and Conditions

1. The appointment is purely temporary and contractual under the National AYUSH Mission.
2. The engagement shall not confer any right for regular appointment, absorption or permanent employment under the Government of Tamil Nadu or the State AYUSH Society.
3. The engagement shall automatically cease upon discontinuation or closure of the Scheme without any separate notice.
4. The services of the contractual employee are liable to be terminated at any time in the event of misconduct, suppression of facts, submission of false information, breach of contract, violation of confidentiality, unauthorized absence or unsatisfactory performance, without prejudice to any other action deemed fit by the competent authority.
5. The selected candidate shall devote full time to the duties assigned and shall not undertake any other employment, consultancy or private assignment during the contractual period without prior written approval of the competent authority.
6. All original educational qualifications, experience certificates and other testimonials shall be verified before appointment.
7. Appointment shall be subject to verification of antecedents and medical fitness wherever applicable.
8. No TA/DA shall be paid for attending the interview, skill test or joining duty.
9. Mere submission of an application shall not confer any right to be called for interview or selection.
10. The competent authority reserves the right to shortlist candidates based on higher qualifications, additional experience or any other objective criteria.
11. The competent authority reserves the right to increase or decrease the number of vacancies, modify the recruitment process or cancel the recruitment at any stage without assigning any reason.
12. All software, websites, databases, photographs, videos, graphics, reports, digital content and other intellectual property created during the period of engagement shall remain the exclusive property of the State AYUSH Society – Tamil Nadu.
13. The selected candidate shall maintain absolute confidentiality of all official records, Government data and digital information both during and after completion of the contractual engagement.
14. The candidate shall comply with all Government rules, IT security policies and instructions issued by the competent authority from time to time.

